



MYERSTOWN
EST 1768

Myerstown Recreation Area Pavilion Reservation Request

This form will be required by any person, group, organization, etc. requesting rental of a pavilion in the Myerstown Recreation Area for exclusive use. Pavilions will be cleared and a trash can provided for your event. A sign will be posted reserving your rental time.

Note: Reservations are not finalized until all payments and paperwork are received at the Borough Office, approved by Borough staff, and a copy of this form affirming receipt of payment is returned to the applicant.

Date of Event: _____ Estimated # of People: _____

Start Time: _____ End Time: _____

Applicant Name: _____

Applicant Mailing Address: _____

Applicant Telephone Number: _____ Email Address: _____

Organization Name (if applicable): _____

Pavilion Request

Check the box next to the pavilion(s) you are requesting.

- \$ 30 UPPER PAVILION
- \$ 50 LOWER EAST PAVILION
- \$ 50 LOWER WEST PAVILION
- \$ 75 LOWER WEST PAVILION w/ ELECTRIC
(plus \$10 key deposit refunded upon return)

"I attest that the information provided in this form is complete and accurate."

Signature: _____ Date: _____

(Below is for STAFF USE ONLY)

Received By: _____

Date Received: _____

Fee Paid: _____

Check No: _____

Public Works Notified: _____

Key Distributed (if applicable): _____

Facility Use Rules & Regs Initialed: _____

Key Returned (if applicable): _____

BOROUGH OF MYERSTOWN • BUILT ON COMMUNITY

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